Outpatient (OPD) Claim Form for Accident, Illness

Hospital Name..... ☐ Group Insurance

For the Insured Person

1. Name-Surname (Insured member) ..... Sex: ☐ male ☐ female National identity number: __ __ __ __ __ __ __ __ __ __ __ __ __

Date of birth: ..... Age: ..... Years .....Months Occupation: .....

Mobile phone number: .....Landline: ..... E-mail: .....

Current address:.....

2. Insurance policy number: .....Certificate number (if any): .....

Do you hold other insurance policies underwritten by another insurance company? ☐ No ☐ Yes Company: .....

Insurance policy number: .....

3. Reasons for making this claim

☐ Illness: Symptoms: .....For how long have you suffered from this illness before receiving medical treatment? .....

Name of the medical centre where you were treated before this treatment: .....Date of treatment:.....

☐ Injury: Date of the injury: ..... Time of occurrence: ..... Place of incident: .....

Cause of the injury: .....

Nature of wound(s), size, and the injured body part(s): .....

Have you been treated for this accident? ☐ No, I have not been treated ☐ Yes, I have been treated at: .....On: .....

☐ Dental: Symptoms: ..... Treatment:..... Date of treatment: .....

LETTER OF CONSENT

I, hereby, consent and allow doctors, medical centres, other insurance companies or any relevant persons who have acquired my personal information, health, medical records, disability, sexual behaviour, biometric data, genetic data, and my past or future medical history which were available or will be available to disclose and release such information to the Company, the Company's life insurance agents, or the Company's representatives in order to apply for an insurance policy, or claim the benefit thereof, or dealing with the insurance policy in any manner.

I, hereby, grant my consent to the Company to collect, use, disclose and release my personal information, health, medical records, disability, sexual behaviour, biometric data, genetic data, and my past or future medical history to the competent authorities or the reinsurers, relevant persons, the Company's life insurance agents, its personnel, and its representatives for the purpose of applying for an insurance policy, indemnifying the insured person thereunder, or for medical interest or dealing with the insurance policy in any manner.

In the event of a claim of indemnification through a hospital, I, hereby, consent and allow the Company to pay the medical fees to the medical centres from which I have received the treatment as if the Company has legally indemnified me of such expenses under the terms and conditions of the insurance policy. Nevertheless, I will directly and personally make payment of any outstanding medical fees which are not covered by the insurance policy. Also, I fully appreciate that the Company reserves the rights to indemnify according to the campaign of payment of the medical expenses through hospitals if the illness or accident which I am claiming found to be exempted under the insurance policy despite the Company's preliminary approval of my inpatient treatment. In this case, I shall reimburse the Company of all expenses it has advanced to the medical centre on my behalf within 7 (seven) days from the date of the notice by the Company.

Additionally, the copy of this Letter of Consent shall be binding as same as the original.

I, hereby, fully acknowledge and understand the content as well as conditions and the practices of the Company. I also agree that they are in accordance with my intention. Therefore, I am thereby entirely bound without reservation.

Insured: ..... Date: ..... Witnesses signed to certify fingerprint 1: ..... 2: .....

(.....) (.....) (.....)

Consented by (in case the insured is under legal age): ..... Relationship: ☐ Father/Mother ☐ Legal guardian

(.....)

Remarks:

- In case the insured is juvenile under the age of 10 years: Single signature from either father, mother or legal guardian is required.
- In case the insured is juvenile over the age of 10 years: Signatures from both the insured and either father, mother or legal guardian are required with the relationship specified.
- If the fingerprint is provided, please specify details of which finger and on which hand side, with signatures from 2 witnesses.

For Physician

1. Visit date: ..... Time: ..... Vital signs: T: ..... P: ..... R:..... BP: .....
2. Chief complaint duration: .....
3. Present illness or cause of injury: .....

   .....

   For Injury: Date of injury..... Time: .....Place of injury:.....Details of injury:.....
4. Physical exam: .....

   .....
5. Previous treatment for this illness or injury (Date & Place):.....
6. The illness or injury influenced by alcohol or drug addict: ( ) No ( ) Yes, please specify .....
7. Is the illness related to: (please tick ☑ if yes)

   ☐ Pregnancy / Childbirth / Infertility / Caesarean section / Miscarriage
   ☐ Congenital / Hereditary disease
   ☐ Nervous / Mental / Emotional / Sleeping disorder
   ☐ Influence of Drugs / Alcohol
   ☐ Cosmetic reason / Dental care / Refractive errors correction
   ☐ AIDS
   ☐ An accident; Date of accident: ..... Time: .....
   ☐ None of above
8. Underlying condition: .....
9. Investigation & Result (Lab, EKG, X – ray, etc.):.....
10. Diagnosis:.....ICD10-TM: .....
11. Treatment:.....
11. Surgery/Operation: .....Date performed: ..... ICD9-CM: .....

    Anaesthesia Type: ( ) General Anaesthesia ( ) Spinal Anaesthesia ( ) Local Anaesthesia ( ) Others .....
12. Pathological report: .....

I hereby certify that I have personally examined and treated the insured in connection with the disability and that the facts are in my opinion as given above.

Physician's signature ..... Medical specialty: ..... Medical license no: .....

(.....) Tel no: ..... Date: .....

Medical institute: ..... Address: .....